

### **Guidelines for All Kappa Kappa Psi Alumni Association Committees**

- (1) Committee members must be current members of the Kappa Kappa Psi Alumni Association (“KKΨAA”) and must maintain such membership throughout their committee tenure. Members may include both voting members and provisional non-voting members. As KKΨAA is a diverse organization, such diversity will be a goal of the makeup of each KKΨAA committee.
- (2) All members of Kappa Kappa Psi Alumni Association Board of Directors (“AABOD”) will serve as non-voting, ex officio members of each KKΨAA committee, with an exception where an AABOD member serves as the chair for a specific committee.
- (3) KKΨAA committee members will serve a biennial appointment (running from one National Convention of Kappa Kappa Psi to the next) unless they depart the committee upon their own request or upon removal by majority vote of the AABOD.
- (4) Each KKΨAA committee will have a chair who will be selected by the AABOD, either through appointment of the AABOD member with corresponding responsibilities or through selection of a KKΨAA committee member who indicates his/her interest in serving in the capacity of chair when applying or serving on the committee.
- (5) Unless otherwise required by the AABOD, all KKΨAA committee discussion and dissemination of materials will occur through electronic means, including e-mail correspondence and video conference calls.
- (6) All KKΨAA committees will keep minutes of their discussions, decisions, and recommendations, with all such materials provided to the AABOD within three days of their prompt finalization.
- (7) At this time, no KKΨAA committee members are expected to accrue expenses resulting from their work on behalf of KKΨAA. Any expenses that may arise must be approved in advance by the AABOD in order to be considered for reimbursement by KKΨAA.

### **Kappa Kappa Psi Alumni Association Musicianship Committee Expectations**

- (1) The Kappa Kappa Psi Alumni Association (“KKΨAA”) Musicianship Committee will have a maximum number of ten members at any time. The selection of these members will be performed through an application process of those KKΨAA members wishing to serve on the committee and a subsequent selection of committee members by the Kappa Kappa Psi Alumni Association Board of Directors (“AABOD”).
- (2) The 2017-2019 Musicianship Committee is specifically charged with the following tasks:
  - (a) promotion of the KKΨAA Max Mitchell Grant Program and KKΨAA’s other musicianship programs, including its oversight and support for the fraternity’s Solo Competition at each National Convention;
  - (b) following selection of the members of this biennium’s National Intercollegiate Band (“NIB”), the review of KKΨAA Max Mitchell Grant Program application materials submitted by these members and the selection of recommended grant recipients (with such selections made within two weeks of the members’ selection to the NIB, with final approval of these selections by the AABOD, and with the total number of such recipients determined by the amount of funds donated to this biennium’s program);
  - (c) following selection of this biennium’s recipients of grants through the KKΨAA Max Mitchell Grant Program, review and revision, as necessary, of the application materials and the application evaluation processes used for the KKΨAA Max Mitchell Grant Program; and
  - (d) assisting at National Convention (if in attendance) with the recognition of recipients of grants through the KKΨAA Max Mitchell Grant Program and local alumni associations and other organizations who donated to this biennium’s program.
- (3) In future biennia, the KKΨAA Musicianship Committee will continue to consider and provide recommendations to the AABOD regarding issues related to the KKΨAA Max Mitchell Grant Program and KKΨAA’s other musicianship programs, while also undertaking additional work in response to future charges, particularly with regard to the selection of recommended recipients of grants through the KKΨAA Max Mitchell Grant Program.
- (4) All announcements and presentations will follow the procedures included in the KKΨAA Max Mitchell Grant Program description and/or additional policies and guidance provided to the committee by the AABOD.

### **Kappa Kappa Psi Alumni Association Revenue Committee Expectations**

- (1) At the outset of its term, the Kappa Kappa Psi Alumni Association (“KKΨAA”) Revenue Committee may have an unlimited number of members. However, a limitation on the number of committee members may be considered and approved by the Kappa Kappa Psi Alumni Association Board of Directors (“AABOD”) at any time. Any such limitation that would result in a reduction of committee members will be accompanied by an application process for those committee members wishing to continue on the committee and a subsequent selection of committee members by the AABOD.
- (2) The 2017-2019 Revenue Committee is specifically charged with considering and providing recommendations to the AABOD regarding:
  - (a) whether KKΨAA should maintain or increase its current annual dues requirement of \$50 for alumni brothers who are not life members of the fraternity;
  - (b) whether KKΨAA should modify its current practice of providing recent graduates who are new alumni brothers with a free year of provisional, non-voting membership in the alumni association, with alternate options including, but not limited to:
    - (i) requiring all such recent graduates to pay the required annual dues in their first year, and
    - (ii) allowing all such recent graduates to pay a reduced amount of annual dues and thereby become voting members of KKΨAA;
  - (c) whether KKΨAA should require life members to pay annual dues for membership in KKΨAA, and, if so, what annual dues amount would be appropriate;
  - (d) whether, as an alternative to annual dues for life members, KKΨAA should institute a recognition program to honor those life members who contribute annually over a specified monetary threshold to KKΨAA, and, if so, how this recognition program should be structured;
  - (e) whether KKΨAA should pursue fundraising programs of its own, and, if so, what those fundraising programs should include and how they should be undertaken; and
  - (f) whether KKΨAA should pursue grants from outside organizations, and, if so, what those fundraising programs should include and how they should be undertaken.
- (3) In future biennia, the KKΨAA Revenue Committee will continue to consider and provide recommendations to the AABOD regarding these issues, while also undertaking additional work in response to future charges.
- (4) The KKΨAA Revenue Committee may submit recommendations to the AABOD on a rolling basis. Each recommendation regarding changes to KKΨAA dues requirements will be considered by the AABOD and presented for a vote for all KKΨAA voting members at the next National Convention, which will guide the AABOD’s decision with regard to implementation of that recommendation. All other recommendations will be considered by the AABOD and voted upon by the AABOD for approval.